

Riverside Gardens

EVENT CENTER

West Lodge



145 Mary Ingles Highway Dayton KY. 41074



www.RiversideGardensKY.com

859-442-8111

Riverside Gardens

E V E N T C E N T E R

~ West Lodge ~

PRICING

Interior and exterior seating up to 500

Hall Rental ~	4 Hours
Monday - Thursday	\$1000
Friday & Saturday	\$2200
Sunday	\$1500

Beer ~	per 1/2 barrel
Domestic	\$195
Import Premium based on selection	

Soft Drinks ~	
Includes ice, cups, and attendant	
150 Guests	\$325
151 + Guests	\$475

Wine ~	
White Zin, Merlot, or Chardonnay	\$50 Per box

All beverages' charges subject to an 20% service charge.

All charges are subject to 6% sales tax.

Additional charges may apply.

All prices subject to change.



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MARCH 2022



West Lodge

BANQUET HALL USE AND RENTAL AGREEMENT

Between Lessor; Riverside Gardens, 145 Mary Ingles Highway, Dayton Kentucky 41074 and

Lessee Name _____ Rental DAY/ Date _____

Address _____ Type of Function _____

_____ Start Time _____

Phone _____ End Time _____ Additional

Phone _____ Number of Guest Expected _____

Bride/ Groom Names: _____ EMAIL: _____

The Lessee agrees to the following independent covenants relating to the rental of the premises location described from Riverside Gardens, 145 Mary Ingles Hwy, Dayton Kentucky 41074

Rental Charge: _____ for up to four hours; the rental fee is not refundable. The charge for each additional hour or fractional hour will be added to your Total due. Additional rental time as well as additional services, liquor, beer, wine, catering fees, attendant fees, Furniture set up and clean up fees are outlined on the reverse of this contract and are payable prior to the start of the event and subject to change.

Function Type: The rental agreement is for the function type listed. It will be used for only that purpose and that if there are any changes made, the Lessor may terminate the function and to vacate the premise.

Deposit: \$ _____ (50% of Rental Fee) is due upon signing the contract and is not refundable. This deposit may be applied against further rentals, which may be due, or damages caused by the Lessee, visitors or guests of the Lessee. If breakage damage or loss or additional expenses incurred exceeds deposit amount the undersigned agrees to reimburse Riverside Gardens for the excess with-in (10) days.

LESSEE is responsible for:

- a. Utilizing the facility in compliance with city, county, State and federal laws and ordinances.
- b. The safety of themselves and their guest and agrees to indemnity and save harmless the Lessor or his agents from any claim or loss by reason of the Lessee's use or misuse of the premises and from any claim or loss by reason of any accident or damage to any person or property happening on the premises as a result of the Lessee's failure to comply with the terms herein or Lessee's negligence in overseeing the Lessee's guests.
- c. Keeping the interior of the premises in good order at all times during the period of rental, included, but not limited to keeping the aisles between the tables clear and unrestricted access to the emergency exits. The Lessee agrees to surrender the premises to the Lessor in good condition. The Lessee agrees not to cause or permit guests to cause damage or waste to the premises or fixtures. There shall be no attachment of decorations to the ceiling, walls or light fixtures. **The use of rice or glitter is not permitted.**
- d. Lessee acknowledges that the care and use of the premises are under control of the Lessee, and that Lessee will oversee the deportment and demeanor of all guests and visitors.
- e. Any legal fees, including attorney fees and court costs from legal action required to collect fees or damages due
- f. Vacating the premises at the scheduled end time with all vendors supplied by renter to vacate no later than 30 minutes after end time.
- g. The Lessee acknowledges having read the attached Rules, which are incorporated herein and form part of this Rental Agreement.

Alcohol Use: BY LAW, NO ONE UNDER 21 MAY CONSUME ALCOHOLIC BEVERAGES. No Alcohol is permitted to be brought in by renter or their guest. Facility staffs are required to ask guest to verify age. The facility reserves the right to end beverage service or ask a guest or the entire party to leave if; (1) a minor is consuming alcohol; (2) and adult is providing alcohol to a minor; or (3) a guest or guests are rowdy or appear overly intoxicated.

In witness whereof, the undersigned, intending to be legally bound agrees to the above terms, including the Rules

Riverside Gardens Date

Lessee Date

Jan 2023



West Lodge - List of prices

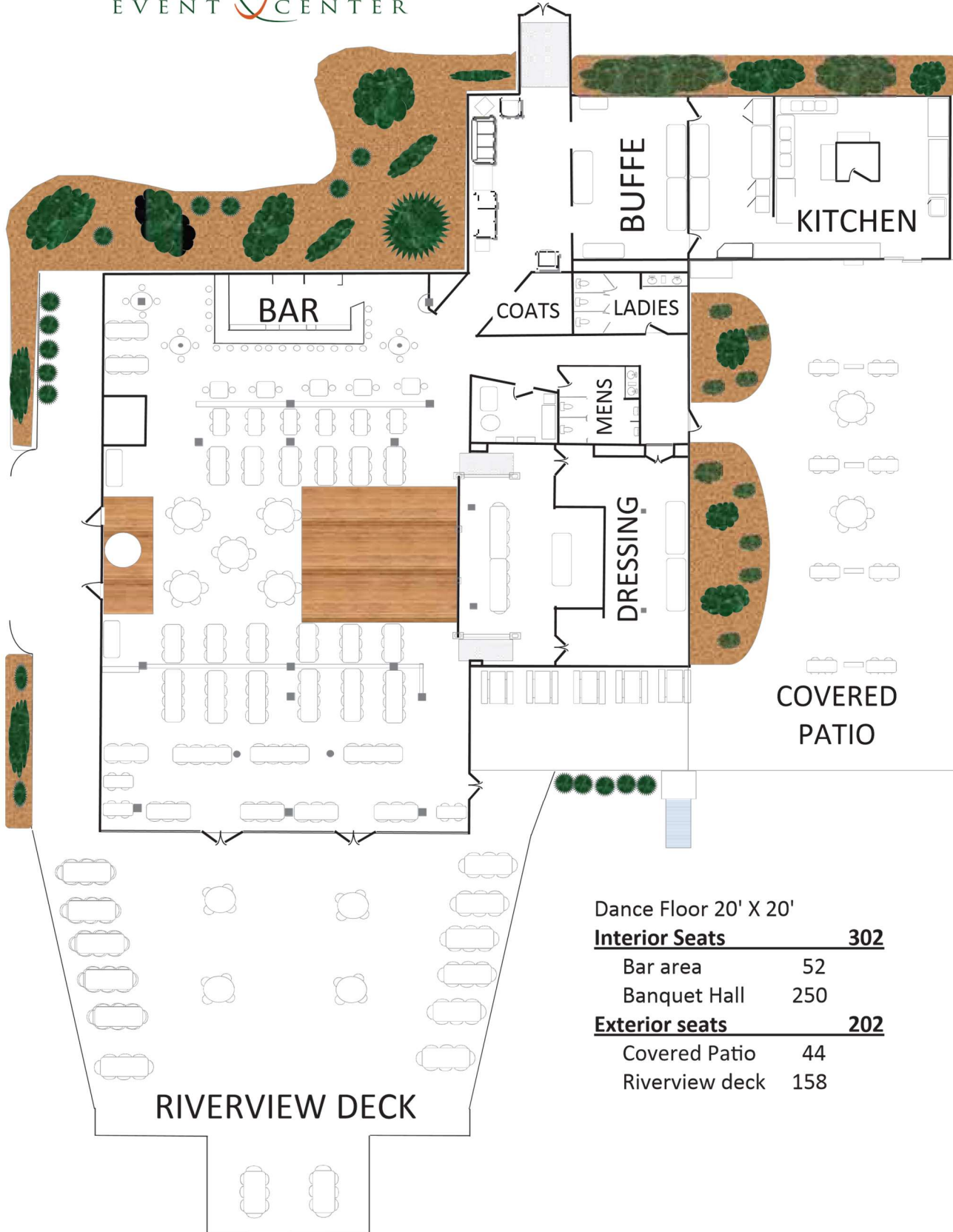
Beer; ½ Barrels: Please order in advance of event.....	\$ _____
Domestic \$195.00 Each (Import Premium cost based on selection)	
Soft Drinks Includes Cups, Ice	\$ _____
1 – 150 Guest \$325.00 / 151 – 300 Guest \$475.00	
Additional Hour of Soft Drinks (\$75.00 / \$125.00)	\$ _____
 Additional 1 Hour time requires adding 1 Hour per Bartender	\$ _____
<u>Minimum one additional Attendant for all events</u> .	
Total additional attendants will depend on total guest count!	
Additional Attendants; \$15.00 per hr.at a minimum of 6 hour = \$90.00 Each	\$ _____
 Wine; White Zin, Chardonnay, or Merlot Per Box;..... \$50.00	\$ _____
 Additional Hours;.....	\$ _____
Friday and Saturday \$275.00 per hour Sunday –	
Thursday \$225.00 per hour	
 Furniture Shift / Set up <u>Refundable deposit \$400.00</u>	\$ _____
Returned after event if facility is returned to original condition and setup.	
 Catering Fee: Preferred caterers Jacks Catering; Lothar’s Catering No additional cost.	
Licensed caterer, client choice: ... \$1.00 per person.....	\$ _____
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Total;	\$ _____
Service Fee 20% (Gratuity on Bar service).....	\$ _____
 Tax;.....	\$ _____
 Total;.....	\$ _____
 Hall Rental minimum of 4 hours Includes general cleanup..... \$ _____	
Monday – Thursday \$ 1000.00	
Friday and Saturday \$ 2200.00	
Sunday \$ 1500.00	
 Non -refundable reservation deposit;	\$ _____
 Balance;	\$ _____

All prices are subject to change.

Thank You for choosing Riverside Gardens, please consider us for your future events.

Riverside Gardens

EVENT CENTER



Dance Floor 20' X 20'

Interior Seats 302

Bar area 52

Banquet Hall 250

Exterior seats 202

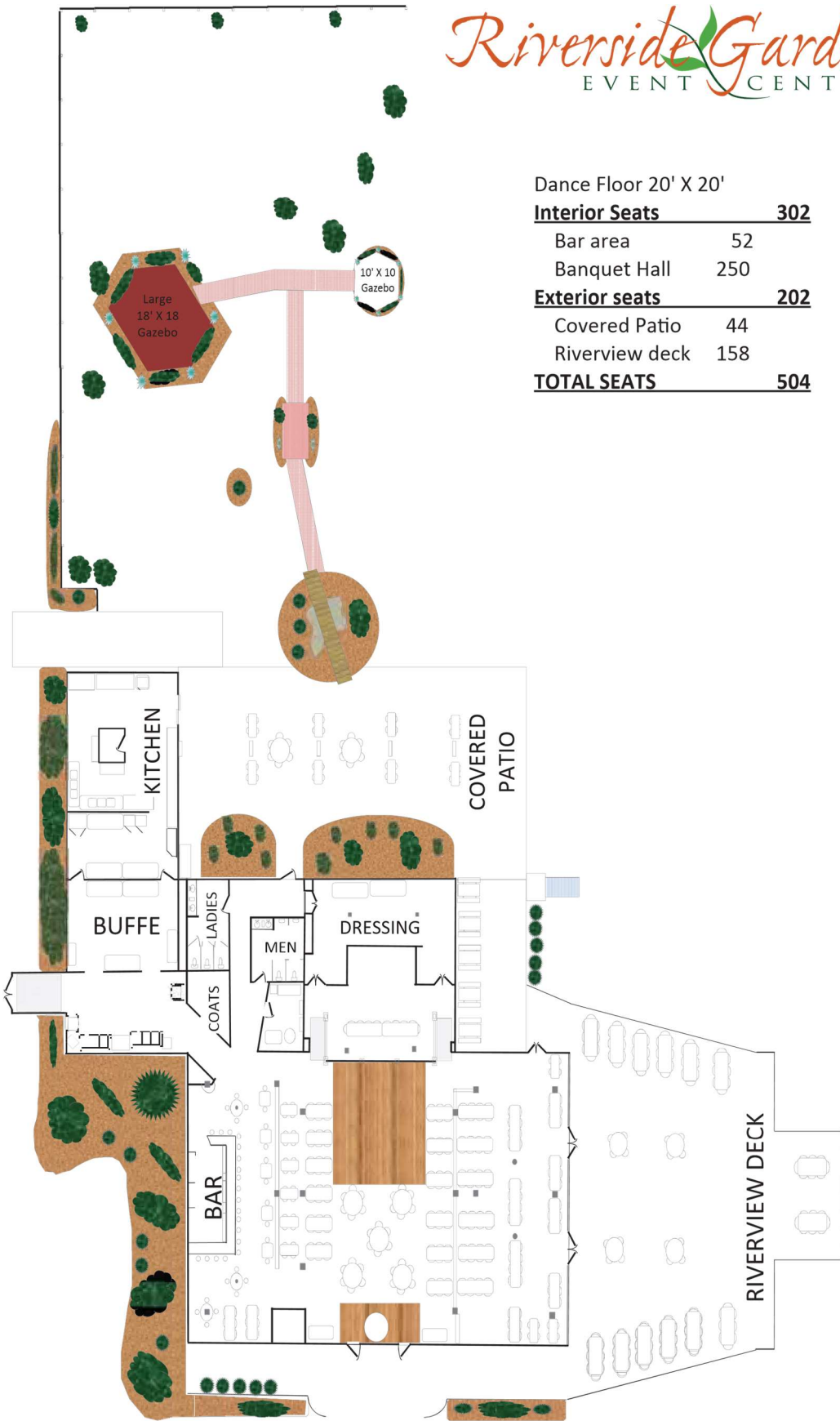
Covered Patio 44

Riverview deck 158

MARCH 2022

Riverside Gardens

EVENT CENTER



Dance Floor 20' X 20'	
Interior Seats	302
Bar area	52
Banquet Hall	250
Exterior seats	202
Covered Patio	44
Riverview deck	158
TOTAL SEATS	504

Standard Table Layout Table Sizes

	Count	Length	Width	
Buffet Area/ Front Hall	5	96"	30"	Buffet Table
	2	48"	24"	Hall Table
Bar Area	5	32"	32"	
	2	72"	30"	
Dance Floor Area	6	48"	24"	
	12	72"	30"	
	1	52"	Round	
	1	72"	Round	Cake Table
	2	96"	30"	Gift Tables
Stage	2	96"	30"	Head Table
	1	96"	30"	DJ Table
Lower Level	9	96"	30"	
	4	48"	24"	
	4	72"	30"	
Green Room	2	96"	30"	
	1	72"	30"	
	1	48"	Round	
Exterior	4	72"	30"	Picnic Tables
Deck	12	84"	42"	
	4	48"	Round	
Covered Patio	9	60"	36"	
	2	60"	Round	