

# Riverside Gardens

EVENT CENTER

## West Lodge



145 Mary Ingles Highway Dayton KY. 41074

[www.RiversideGardensKY.com](http://www.RiversideGardensKY.com)

859-442-8111

# Riverside Gardens

EVENT CENTER

*West Lodge*

## PRICING

Interior and exterior seating up to 500

### Hall Rental ~ 4 Hours

Monday - Thursday	\$1000
Friday & Saturday	\$2200
Sunday	\$1500

### Beer ~ per 1/2 barrel

Domestic	\$195
Import Premium based on selection	

### Soft Drinks ~

Includes ice, cups, and attendant

150 Guests	\$325
151 + Guests	\$475

### Wine ~

White Zin, Merlot, or Chardonnay	\$50 Per box
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All beverages' charges subject to an 20% service charge.

All charges are subject to 6% sales tax.

Additional charges may apply.

All prices subject to change.



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859-442-8111

MARCH 2022



West Lodge

## BANQUET HALL USE AND RENTAL AGREEMENT

Between Lessor; Riverside Gardens, 145 Mary Ingles Highway, Dayton Kentucky 41074 and

Lessee Name \_\_\_\_\_ Rental DAY/ Date \_\_\_\_\_

Address \_\_\_\_\_ Type of Function \_\_\_\_\_

\_\_\_\_\_ Start Time \_\_\_\_\_

Phone \_\_\_\_\_ End Time \_\_\_\_\_ Additional

Phone \_\_\_\_\_ Number of Guest Expected \_\_\_\_\_

Bride/ Groom Names: \_\_\_\_\_ EMAIL: \_\_\_\_\_

The Lessee agrees to the following independent covenants relating to the rental of the premises location described from Riverside Gardens, 145 Mary Ingles Hwy, Dayton Kentucky 41074

**Rental Charge:** \_\_\_\_\_ for up to four hours; the rental fee is not refundable. The charge for each additional hour or fractional hour will be added to your Total due. Additional rental time as well as additional services, liquor, beer, wine, catering fees, attendant fees, Furniture set up and clean up fees are outlined on the reverse of this contract and are payable prior to the start of the event and subject to change.

**Function Type:** The rental agreement is for the function type listed. It will be used for only that purpose and that if there are any changes made, the Lessor may terminate the function and to vacate the premise.

**Deposit:** \$ \_\_\_\_\_ (50% of Rental Fee) is due upon signing the contract and is not refundable. This deposit may be applied against further rentals, which may be due, or damages caused by the Lessee, visitors or guests of the Lessee. If breakage damage or loss or additional expenses incurred exceeds deposit amount the undersigned agrees to reimburse Riverside Gardens for the excess with-in (10) days).

### Responsibilities of the Lessee:

**a. Compliance with Laws:** The Lessee shall utilize the facility in accordance with all applicable city, county, state, and federal laws and regulations.

**b. Safety and Indemnity:** The Lessee is responsible for the safety of themselves and their guests. The Lessee agrees to indemnify and hold harmless the Lessor or their agents from any claims or losses arising from the Lessee's use or misuse of the premises, including any accidents or damages resulting from the Lessee's failure to comply with the terms herein or negligence in supervising their guests.

**c. Maintenance and Damage Control:** The Lessee agrees to maintain the interior of the premises in good order throughout the rental period. This includes keeping aisles clear, ensuring unrestricted access to emergency exits, and surrendering the premises in good condition. The Lessee shall not cause or permit any damage or waste to the premises or fixtures. Additionally, decorations may not be attached to the ceiling, walls, or light fixtures, and the use of rice or glitter is prohibited.

**d. Oversight of Guests:** The Lessee acknowledges that they are responsible for the care and use of the premises. They shall oversee the conduct of all guests and visitors.

**e. Legal Fees:** The Lessee shall be responsible for any legal fees, including attorney fees and court costs, incurred in collecting fees or damages due.

**f. Timely Vacating of Premises:** The Lessee agrees to vacate the premises at the scheduled end time, with all vendors supplied by the Lessee vacating no later than 30 minutes after the end time.

**g. Acknowledgment of Rules:** The Lessee acknowledges having read the attached Rules, which are incorporated herein and form part of this Rental Agreement.

**Alcohol Use Policy:** By law, no one under the age of 21 may consume alcoholic beverages. No alcohol is permitted to be brought in by the renter or their guests. Facility staff are required to verify the age of guests. The facility reserves the right to end beverage service or ask a guest or the entire party to leave if:

1. A minor is consuming alcohol.
2. An adult is providing alcohol to a minor.
3. A guest or guests are behaving rowdily or appear overly intoxicated.

In witness whereof, the undersigned, intending to be legally bound agrees to the above terms, including the Rules

\_\_\_\_\_  
Riverside Gardens

\_\_\_\_\_  
Date

Le

Date

March 2024



## West Lodge - List of prices

Beer; ½ Barrels: Please order in advance of event..... \$ \_\_\_\_\_  
     Domestic      **\$195.00** Each (Import Premium cost based on selection)  
 Soft Drinks Includes Cups, Ice ..... \$ \_\_\_\_\_  
 1 – 150 Guest **\$325.00** / 151 – 300 Guest **\$475.00**  
 Additional Hour of Soft Drinks (**\$75.00 / \$125.00**) \$ \_\_\_\_\_

Additional 1 Hour time requires adding 1 Hour per Bartender \$ \_\_\_\_\_  
**Minimum one additional Attendant for all events** .  
 Total additional attendants will depend on total guest count!  
 Additional Attendants; \$15.00 per hr.at a minimum of 6 hour = \$90.00 Each \$ \_\_\_\_\_

Wine; White Zin, Chardonnay, or Merlot Per Box;.....**\$50.00** \$ \_\_\_\_\_

Additional Hours;..... \$ \_\_\_\_\_  
     Friday and Saturday \$275.00 per hour      Sunday –  
 Thursday                      \$225.00 per hour

Furniture Shift / Set up **Refundable deposit \$400.00**..... \$ \_\_\_\_\_  
 Returned after event if facility is returned to original condition and setup.

Catering Fee: Preferred caterers Jacks Catering; Lothar's Catering No additional cost.  
 Licensed caterer, client choice: ...\$1.00 per person..... \$ \_\_\_\_\_

Total; ..... \$ \_\_\_\_\_  
**Service Fee 20%** (Gratuity on Bar service)..... \$ \_\_\_\_\_

Tax;..... \$ \_\_\_\_\_

Total;..... \$ \_\_\_\_\_

Hall Rental minimum of 4 hours Includes general cleanup..... \$ \_\_\_\_\_  
     Monday – Thursday                      \$ 1000.00  
     Friday and Saturday                     \$ 2200.00  
     Sunday                                       \$ 1500.00

Non -refundable reservation deposit; ..... \$ \_\_\_\_\_

Balance; ..... \$ \_\_\_\_\_

**All prices are subject to change.**

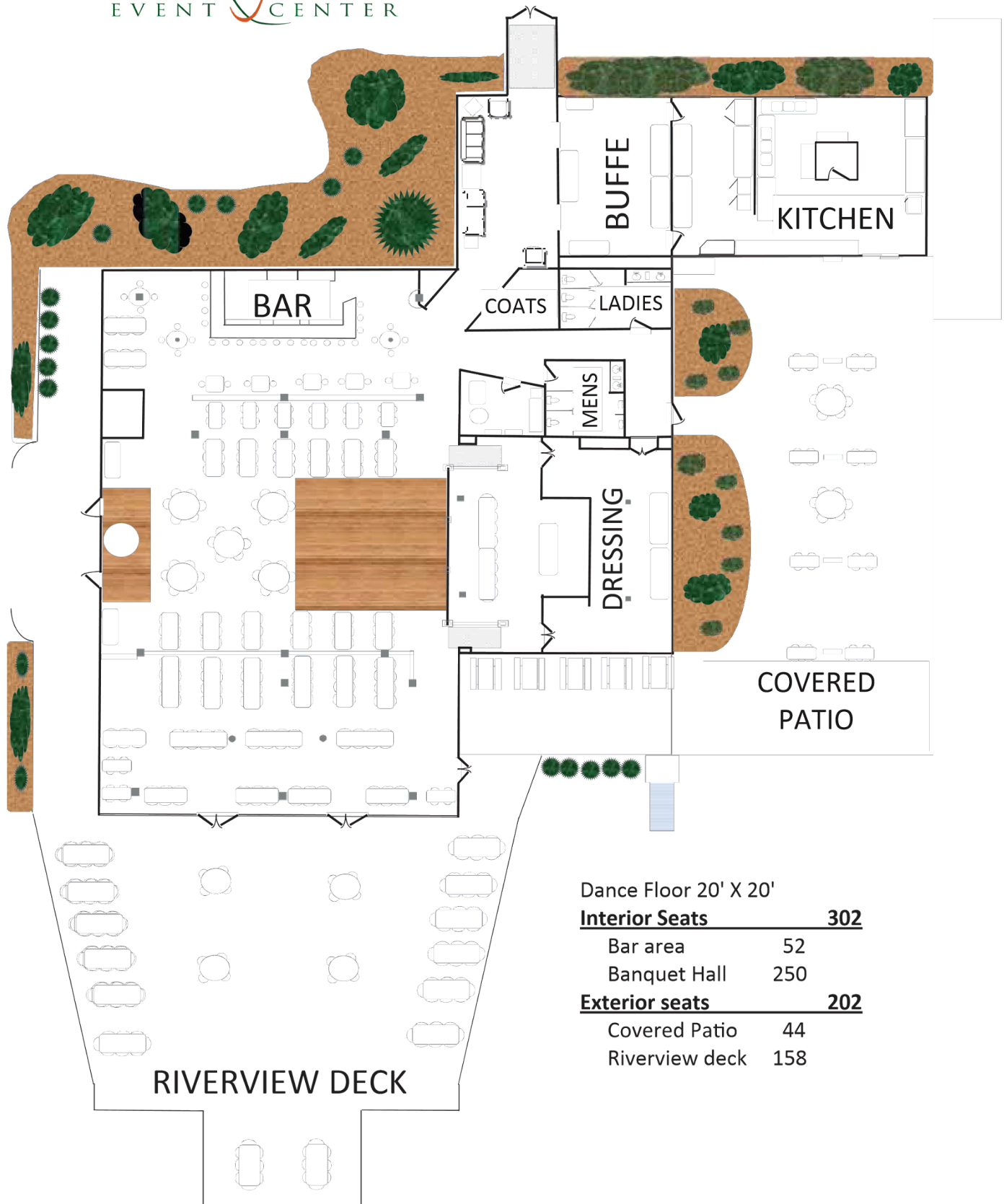
Thank You for choosing Riverside Gardens, please consider us for your future events.

March 2024



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EVENT CENTER



Dance Floor 20' X 20'

## **Interior Seats 302**

Bar area 52

Banquet Hall 250

## **Exterior seats 202**

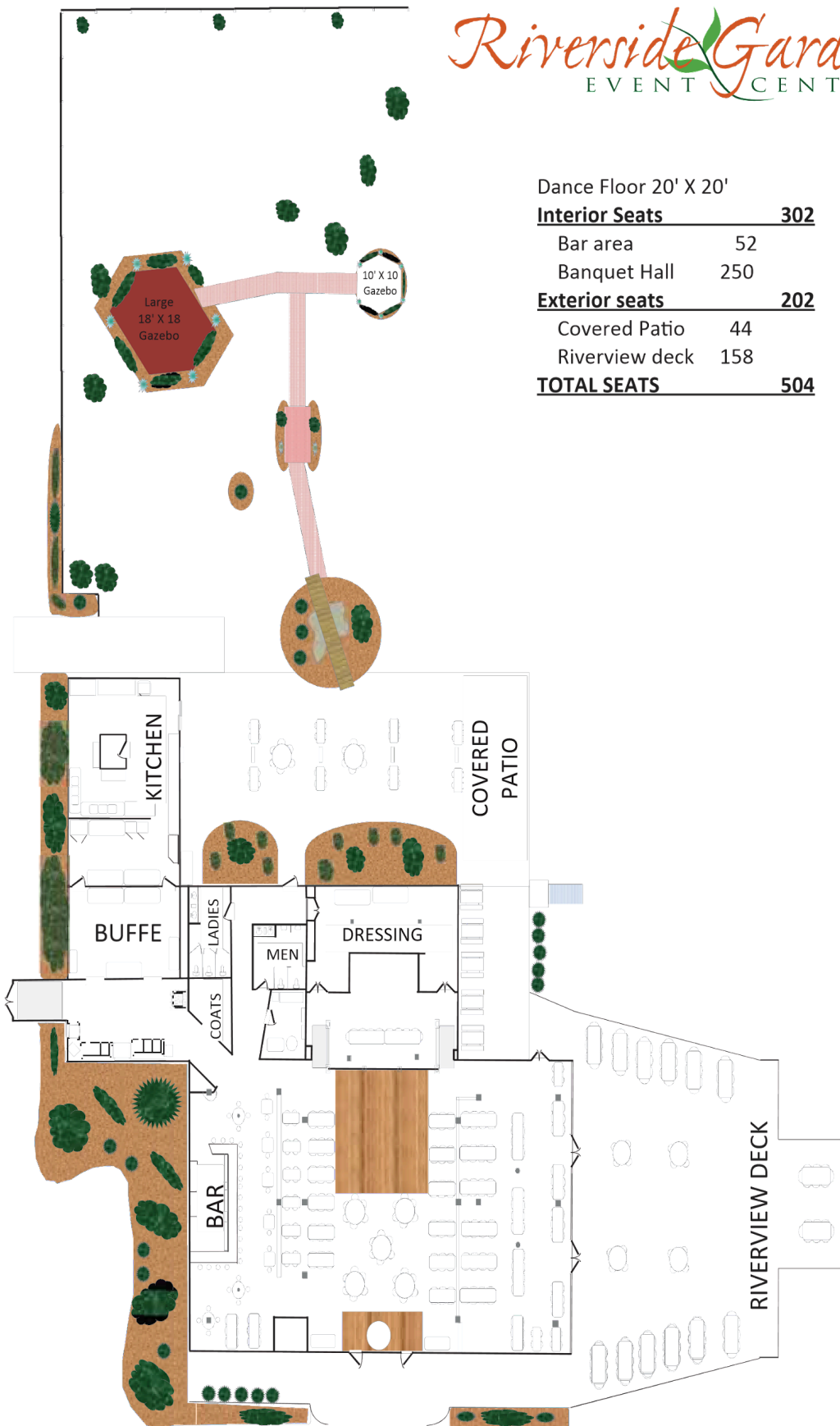
Covered Patio 44

Riverview deck 158

MARCH 2022

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145 Mary Ingles Hwy. Dayton, Ky 41074 . 859-442-8111 . [RiversideMarina@gmail.com](mailto:RiversideMarina@gmail.com)

MARCH 2022



### Standard Table Layout Table Sizes

	Count	Length	Width	
Buffet Area/ Front Hall	5	96"	30"	Buffet Table
	2	48"	24"	Hall Table
Bar Area	5	32"	32"	
	2	72"	30"	
Dance Floor Area	6	48"	24"	
	12	72"	30"	
	1	52"	Round	
	1	72"	Round	Cake Table
	2	96"	30"	Gift Tables
Stage	2	96"	30"	Head Table
	1	96"	30"	DJ Table
Lower Level	9	96"	30"	
	4	48"	24"	
	4	72"	30"	
Green Room	2	96"	30"	
	1	72"	30"	
	1	48"	Round	
Exterior	4	72"	30"	Picnic Tables
Deck	12	84"	42"	
	4	48"	Round	
Covered Patio	9	60"	36"	
	2	60"	Round	